***English Proficiency Form for J Scholars***

Date:

Name of Scholar:

Name of Department:

Basis of Exemption:

Measure of English Proficiency:

1. TOEFL Score:  [enter score]
2. Signed document from institution vouching for English proficiency:
3. Interview: [enter date and time of interview]

Person-to-person:

Videoconferencing:

Telephone:

|  |  |  |
| --- | --- | --- |
| **Proficiency Code** | **Speaking Definitions** | **Reading Definitions** |
| 2 - Limited Working Proficiency | Able to satisfy routine social demands and limited work requirements | Able to read simple prose, in a form equivalent to typescript or printing, on subjects within a familiar context |
| 3 - Minimum Professional Proficiency | Able to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations on practical, social, and professional topics | Able to read standard newspaper items addressed to the general reader, routine correspondence, reports, and technical materials in the individual's special field. |
| 4 - Full Professional Proficiency | Able to use the language fluently and accurately on all levels pertinent to professional needs. | Able to read all styles and forms of the language pertinent to professional needs. |
| 5 - Native or Bilingual Proficiency | Equivalent to that of an educated native speaker. | Equivalent to that of an educated native. |

Level of Proficiency (please note that minimum proficiency level is “2” for J visa holders at Stanford):

“I hereby state that the scholar has shown proficiency in English and I will keep this as evidence documenting that proficiency.”

Signature of Department representative at Stanford:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name: